



PROUD TO BE A
MUSIC MARK
SCHOOL



KINGSLEY PRIMARY SCHOOL
TAYBROOKE AVENUE
HARTLEPOOL

Telephone: 01429 273102
Headteacher: Mrs A. J. Darby



North East
Better Health
at Work Award
Bronze Award

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www.kingsleyprimary.com

Dear Parent/Carer

There are a number of activities in which we seek parent/carers permissions. To ensure that we hold the correct information can you please indicate whether you give consent in each case by stating clearly 'YES' or 'NO' in the boxes provided. Please complete **all** parts. Please complete **one** form per child.

Child's Name:.....**Teacher:**.....**Year Group:**.....

Educational Visits and Off-Site activities

During your child's time at Kingsley your child will be involved in many off site activities that play an integral part to your child's education such as school trips, sports/adventure activities, swimming lessons. These activities will take place during school time and information will be sent to you about each activity before it takes place. ***Please note that if you do not wish your child to take part in a particular activity then you can inform the school prior to the activity taking place.***

I give permission for my child to take part in:	Yes/No
School trips and other activities that take place off school premises	

On-Site activities

I give permission for my child to:	Yes/No
Use the internet in line with the school's acceptable use policy (Please see our Acceptable Use agreement and Online Safety rules)	
Take part in any food preparation/cooking and tasting activities that may take place	
Please outline and food allergies/specific dietary requirements:	

Use of photos and videos (Images)

As part of your child's daily activities, photographs or videos may be taken in school, either by teachers for projects, evidence of school trips and special events in school or by the press etc. These may be published on the weekly newsletter, used in displays, used in work portfolios or included on our school website and school app. This enables us to celebrate our achievements with a wide audience as well as informing our parents of school events. Please indicate your preferences:

I give permission for my child's:	Yes/No
Image to be used as part of school's wall displays/class activities, prospectus or other promotional material	
Image to be used as evidence of practical activities completed by individuals or groups, which may include them being included in theirs or their peer's workbooks.	
Image to be used on the school's EYFS online learning platform only accessed by individual login details, provided by the school, for your child only. Your child's Early Years learning journal will not be shared with other parents, however their image may be included in their peers learning journal if they were photographed together when completing tasks as part of their learning.	
Image (first name only) to be used on the school website	
Image (first name only) to be used on school app	
Image (first name only) to be used in external media e.g. local newspaper	
Image (full name) to be used in Year 6 Leavers year book	
To be included in DVD recordings (generally sold to parents as a keepsake)	

Important * - School has always been happy to allow parents and family to take photographs of their own children participating in school events. Can we remind parents and families to ensure when attending any school events such as assemblies, sporting events or trips that no photographs taken that include other children should be posted on any social networking sites.

Communication

Please note that in some cases consent will not be required for communication. Essential communication (non-marketing communications) will be communicated to ensure the provision of education or the safeguarding of your child(ren) and you will therefore be contacted without requesting consent.

Our school communication platform can be accessed via the web, mobile or smartphone. We are able to send messages/push notifications, share newsletters, be able to reach other family members (not just the 1st contact) and give quick access to other school information such as term dates, clubs, events, photos of school trips, class activities etc. This is how the school communicates day to day activities and important information regarding your child and therefore is important to access regularly. Please see the information sheet supplied of how to set this communication tool up on your chosen device.

Please ensure that we have at least two up to date contact details for your child(ren).

Non-Essential Communications

In some cases the school will want to contact you to tell you about school events, news, and general updates. Please state if you would like to receive these communications.

	Please Tick	
	Via Email	Via Text
Yes - I would like to receive information about school events, news etc.		
No - I would <u>not</u> like to receive information about school events, news etc.		

If you would like to receive non-essential communication and have ticked 'via email' above please provide us with your email address:

(Please print clearly).....

Please be aware that this information will be used throughout your child's time at school. You may withdraw your consent at any time by contacting the school office.

For more information regarding the personal information that we collect, hold and share please see our Privacy Notice under the 'General Data Protection Regulation (UK GDPR)' section on our school website: www.kingsleyprimary.com

Please sign and date the form before returning it to the school office.

Signed: Date:.....